



ONLINE PRE LICENSE SCHOOL EXAMINATION PROCTOR CERTIFICATION (FORM ED-200-OPE)

INSTRUCTIONS

Schools should complete this form for each student who has completed the requisite course work for an online pre licensing course, and provide it to the proctor with the online examination.

After the examination is administered, the proctor should complete the remainder of the form and return it to the school. The school must immediately send ADRE a copy of the completed form upon its completion by the proctor through the Message Center at www.azre.gov.

SCHOOL INFORMATION:

School Name

School Administrator

School License Number

ONLINE COURSE INFORMATION:

Course Name

ADRE Course Number

STUDENT INFORMATION:

Name of Student

Email Address

PROCTOR INFORMATION:

Name of Proctor

Email Address

Name and Address of Third Party Proctor Facility

City

State

Zip Code

Telephone No.

PROCTOR CERTIFICATION

I certify that:

- 1. I am a disinterested third party in the administration of this examination. I am not related by blood, marriage, or any relationship to the above-named student. I am not a real estate licensee, nor am I affiliated with a real estate brokerage.*
- 2. The student showed me positive photo identification prior to completing the examination.*
- 3. The examination was administered in my presence and under my supervision on _____.*
Date of Examination
- 4. The student received no assistance and had no access to books, notes, electronic media or reference material and accessed and completed the examination on a computer with a locked down browser.*
- 5. I have not permitted the examination to be compromised, copied, or recorded in any way or by any method.*

Date

Signature of Proctor