

SEPTEMBER 2022



Arizona Department of Real Estate

SPECIAL EDUCATOR UPDATE

Special edition

Updates:

Forms Updated Pursuant to New Legislative Changes

14-Day Notice of Course -
Live Classroom In-Person, Live Streaming (Host Remote), and Hybrid

14-Day Notice of Courses -
Arizona Approved Course Held Out-of-State

Forms Updated Pursuant to New Legislative Changes

The following **Forms** have been updated and uploaded to the website:

- ED-100 - School Approval Application
- ED-101 - Instructor Approval Application
- ED-102 - Continuing Education Course Approval Application
- ED-110 - Pre Licensing Course Approval Application - Salesperson
- ED-112 - Pre Licensing Course Approval Application - Broker
- LI-227 - Application for Temporary Cemetery License
- LI-240 - Application for Temporary Broker's License
- LI-214/244 - Disciplinary Action Disclosure
 - also updated in online renewal system to exactly reflect LI-214/244
- LI-400 - Disclosure Document Checklist
- Fee Waiver Request Form

There were several changes made to meet the new legislative mandates to Arizona law. If you have feedback or questions related to the changes, please let Jim Knupp, Deputy Commissioner, know at Jknupp@azre.gov.



14-Day Notice for Courses

14-Day Notice of Course -

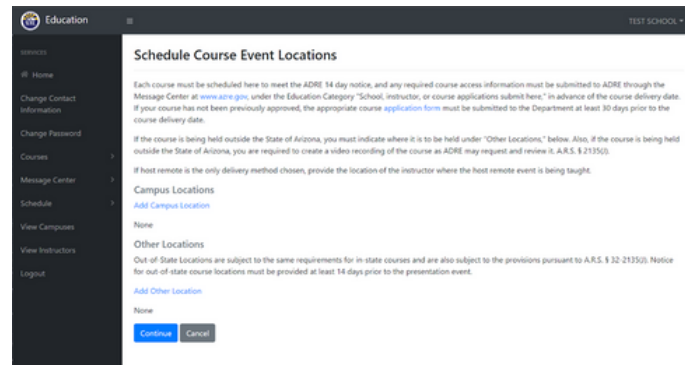
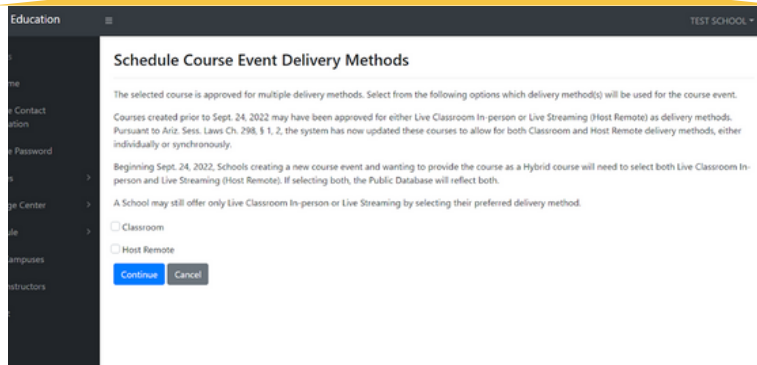
Live Classroom In-Person, Live Streaming (Host Remote), and Hybrid

As you know, A.R.S. § 32-2135(H)(1) requires schools to submit notice to the Department at least 14 days before holding an approved course. Historically, courses were approved for either Live Classroom In-person or Live Streaming (Host Remote) as delivery methods.

Pursuant to Ariz. Sess. Laws Ch. 298, § 1, 2 and on Saturday, Sept. 24, 2022, the [ADRE Real Estate Online Education Portal](#) will update these courses to allow for both Live Classroom In-person and Live Streaming (Host Remote) delivery methods, either individually or synchronously.

Immediately after system updates are complete, Schools wishing to create a new course event and wanting to provide the course as a Hybrid course will need to select both Live Classroom In-person and Live Streaming (Host Remote). If selecting both, the Public Database will reflect both.

A School may still offer only Live Classroom In-person or Live Streaming (Host Remote) by selecting their preferred delivery method. Schools should refer to the course approval forms for details specific to each course delivery method and the existing ADRE requirements for approval and course delivery.



14-Day Notice of Courses -

Arizona Approved Course Held Out-of-State

The Department has updated the 14 day course notice posting page on the [ADRE Real Estate Online Education Portal](#). Please note that if you will be holding a course outside the state of Arizona, you will need to create a recording of the course as ADRE may request the recording for review. A.R.S. 32-2135(J).

This language now matches the language used in the course approval forms as well.

A 30-day requirement for submitting a new course for first-time approval of courses remains.