



Individuals Requesting Recognition of a Current Out-of-State Real Estate License



Welcome to Arizona!

Individuals Seeking Licensure Through Out-of-State License Recognition Must:

- Be an Arizona resident
- Currently licensed in another state for at least one year
- Have completed approved real estate education in the other state
- Passed a real estate license examination in another state
- An applicant has not had a license or certificate revoked or voluntarily surrendered in any other state or country.
- An applicant has not had any discipline imposed by another regulating entity, and has no pending complaint, allegation, or investigation.

Real Estate Salesperson License (Documents to Submit)

Original Salesperson Application & Fee (Pearson Vue will provide the application once the examination has been completed). Apply for a license within 1 year from the date of passing the State Specific examination. Include the Original Arizona Exam Score Report(s) with your application packet. Out-of-State License Recognition application packets can be submitted through the [Licensee Login](#).

6 hour Contract Writing Course Certificate

Proof of Legal Presence (Copy front and back)

An original certified license history from the other state where a license is held for at least one year (Required by Pearson Vue at the time the exam is scheduled)

Proof of Arizona residency (A.R.S. § 43-104)

[Arizona Residency Attestation](#)

[Disciplinary Actions Disclosure Form \(LI-214/244\)](#)

Valid/current DPS issued AZ Fingerprint Clearance Card (Copy front and back)

[Disclosure Document Checklist Form \(LI-400\)](#) *if applicable

Hire on with a Broker at time of application as a Salesperson & Fee ([complete Salesperson/Associate Broker Change Form LI-202](#)), or hire on after licensing online for a reduced fee. The Designated Broker must access the ADRE online system to approve the hire prior to the licensee being legal to work.

Visit the ADRE website at
www.azre.gov

Arizona Department of Real Estate
100 N. 15th Ave., Suite 201
Phoenix, AZ 85007



Individuals Requesting Recognition of a Current Out-of-State Real Estate License



Welcome to Arizona!

Real Estate Broker License (Documents to Submit)

Original Salesperson Application & Fee (Pearson Vue will provide the application once the examination has been completed). Apply for a license within 1 year from the date of passing the State Specific examination. Include the Original Arizona Exam Score Report(s) with your application packet. Out-of-State License Recognition application packets can be submitted through the [Licensee Login](#).

Broker Management Clinic Course Certificate
Proof of Legal Presence (Copy front and back)
An original certified license history from the other state where a license is held for at least one year (Required by Pearson Vue at the time the exam is scheduled)

Proof of Arizona residency (A.R.S. § 43-104)

[Arizona Residency Attestation](#)

[Disciplinary Actions Disclosure Form \(LI-214/244\)](#)

Valid/current DPS issued AZ Fingerprint Clearance Card

[Disclosure Document Checklist Form \(LI-400\)](#) *if applicable

Valid/current AZ Fingerprint Clearance Card issued by DPS (Copy front and back)

[Broker Candidate Experience Verification form \(LI-226\)](#), plus substantiating documents. Must have an acceptable “valid through” date.

Associate Broker hire on with a Broker on line for a reduced fee, or complete [Salesperson/Associate Broker Change Form \(LI-202\)](#) and include fee. (See specifics below.) The Designated Broker must access the ADRE online system to approve the hire prior to the licensee being legal to work.

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