

Individuals Requesting Recognition of a Current Out-of-State Real Estate License



Welcome to Arizona!

Individuals Seeking Licensure Through Out-of-State License Recognition Must:

- Be an Arizona resident
- Currently licensed in another state for at least one year
- Have completed approved real estate education in the other state
- Passed a real estate license examination in another state
- An applicant has not had a license or certificate revoked or voluntarily surrendered in any other state or country.
- An applicant has not had any discipline imposed by another regulating entity, and has no pending complaint, allegation, or investigation.

Real Estate Salesperson License (Documents to Submit)

Original Salesperson Application & Fee (Pearson Vue will provide the application once the examination has been completed). Apply for a license within 1 year from the date of passing the State Specific examination. Include the Original Arizona Exam Score Report(s) with your application packet. Out-of-State License Recognition application packets can be submitted through the <u>Licensee</u> <u>Login</u>.

6 hour Contract Writing Course Certificate

Proof of Legal Presence (Copy front and back)

Proof of Arizona residency (A.R.S. § 43-104)

Arizona Residency Attestation

Disciplinary Actions Disclosure Form (LI-214/244)

Valid/current DPS issued AZ Fingerprint Clearance Card (Copy front and back)

Disclosure Document Checklist Form (LI-400) *if applicable



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Real Estate Broker License (Documents to Submit)

Original Broker Application & Fee (Pearson Vue will provide the application once the examination has been completed). Apply for a license within 1 year from the date of passing the State Specific examination. Include the Original Arizona Exam Score Report(s) with your application packet. Out-of-State License Recognition application packets can be submitted through the <u>Licensee</u> <u>Login</u>.

Broker Management Clinic Course Certificate

Proof of Legal Presence (Copy front and back)

Proof of Arizona residency (A.R.S. § 43-104)

Arizona Residency Attestation

Disciplinary Actions Disclosure Form (LI-214/244)

Valid/current DPS issued AZ Fingerprint Clearance Card

Disclosure Document Checklist Form (LI-400) *if applicable

Valid/current AZ Fingerprint Clearance Card issued by DPS (Copy front and back)

Broker Candidate Experience Verification form (LI-226), plus substantiating documents. Must have an acceptable "valid through" date.

Visit the ADRE website at www.azre.gov

Arizona Department of Real Estate 100 N. 15th Ave., Suite 201 Phoenix, AZ 85007