

**SUBSEQUENT OWNER EXEMPTION PETITION FORM**

Use this form to qualify for an exemption that allows for the use of the public disclosure report or last amended public disclosure report in lieu of obtaining a new public disclosure report if no material changes other than ownership and financing have been made which would require a new public disclosure report.

This completed form must be accompanied by:

- If an entity, submit proof registered at Arizona Corporation Commission (copy of Articles) and/or documentation showing that the signer is authorized by the entity
- Title Report issued within the past 30 days showing properties subject to the petition and documentation showing recorded ownership interest
- If financing documents encumber all lots, submit encumbrance document copy and provide lot release provisions.
- The most recent copy of the public disclosure report.
- If the development is within an Active Management Area (A.R.S. §45-402) or Mandatory Adequacy Jurisdiction (A.R.S. §11-823(A) or A.R.S. §9-463.01(O)), documentation demonstrating an assured or adequate supply of water is available to the development
- Purchase Contract and All Addendums.

Once complete, this application and additional required documents should be submitted through our [Message Center](#).

OWNER/APPLICANT INFORMATION		
Applicant Name(s):		
Mailing Address:		
City:	State:	ZIP:
Telephone:	Email:	
Owner/Applicant's Authorized Contact Person		
Name of Contact Person that Owner/Applicant authorizes the Department of Real Estate to accept and rely upon as accurate and complete all information and documentation provided by the named contact person in conjunction with this application:		
Company Name if different from Owner/Applicant such as a title company:		
Mailing Address:		
City:	State:	ZIP:
Telephone:	Email:	
SUBDIVISION AND PUBLIC DISCLOSURE REPORT INFORMATION		
Subdivision Name:		
Registration Number:	Latest Effective Date:	
Street Location:		

SUBDIVISION AND PUBLIC DISCLOSURE REPORT INFORMATION		
City:	State:	ZIP:
List the lots or units included in this application:		
The subdivider has obtained a written commitment of water service for the subdivision from a city, town or private water company designated as having an assured water supply by the director of water resources pursuant to section 45-576; or is exempt from the requirement pursuant to section 45-576?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Except for matters relating to ownership, there have been no material changes to the public disclosure report that would require an amendment to the public disclosure report?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has any owner of a ten per cent or greater interest, subdivider, director, partner, agent, officer or developer of the subdivision been convicted of a felony or crime as described in A.R.S. §32-2181.02(B)(i) or civil judgment entered against them pursuant to §32-2181.02(B)(ii); or suspension, revocation or denial of a business license during an investigative or disciplinary proceeding as prescribed in §32-2181.02(B)(iii)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
The lots or parcels are included on a recorded subdivision plat that is approved by a municipal or county government?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are all subdivision improvements complete?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If not, include the status of any incomplete improvements with estimated date of completion and attach documentation for assurance of completion:		

DISCIPLINARY ACTION DISCLOSURE		
The applicant shall disclose whether the owner, agent, subdivider, officer, director or partner, subdivider trust beneficiary holding 10% or more direct or indirect beneficial interest or, if a corporation, any stockholder owning ten 10% or more of the stock in the corporation has one or any of the following.		
1) Been convicted of a felony or misdemeanor involving fraud or dishonesty or involving conduct of any business or a transaction in real estate, cemetery property, time-share intervals or membership camping campgrounds or contracts.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2) Been permanently or temporarily enjoined by order, judgment or decree from engaging in or continuing any conduct or practice in connection with the sale or purchase of real estate or cemetery property, time-share intervals, membership camping contracts or campgrounds, or securities or involving consumer fraud or the racketeering laws of this state.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3) Had an administrative order entered against him by a real estate regulatory agency or security regulatory agency.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4) Had an adverse decision or judgment entered against him involving fraud or dishonesty or involving the conduct of any business or transaction in real estate, cemetery property, time-share intervals or membership camping campgrounds or contracts.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5) Disregarded or violated this chapter (Title 32, Chapter 20) or the rules of the commissioner pertaining to this chapter (Title 4, Chapter 28).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6) Controlled an entity to which would cause them to answer "Yes" to any of the above questions.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you answered "Yes" to any of the questions above, have you already disclosed the matter to the Arizona Department of Real Estate?	<input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you have disclosed it, indicate:

- Approximate Date of the Disclosure:
- Type of Disclosure:

If you have not disclosed it, use the [Disciplinary Document Checklist](#) to ensure that you submit a complete application, to include certified documents related to the disciplinary or criminal proceedings, except that a subdivider shall not be required to obtain and submit a valid Fingerprint Clearance Card. A subdivider that is a natural person will still be required to obtain and submit a valid Fingerprint Clearance Card.

#### APPLICANT ATTESTATION

I understand that it is my obligation to comply with the statutes, rules, and regulations set forth by Arizona Law, and that such laws may be referenced at [azleg.gov](http://azleg.gov).

Applicant Signature:

Date:

### **Notice to Applicant Pursuant to A.R.S. § 41-1030**

An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

This section may be enforced in a private civil action and relief may be awarded against the State. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

A State employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the Agency's adopted personnel policy.

This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02

### **Notice to Applicant Pursuant to A.R.S. § 41-1093**

An agency shall limit all occupational regulations to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety or welfare concern. Pursuant to sections 41-1093.02 and 41-1093.03. Arizona Revised statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in a court of general jurisdiction to challenge the occupational regulation and to ensure compliance with section 41-1093.01, Arizona Revised Statutes.

### **Notice to Applicant Pursuant to A.R.S. § 41-1093.08**

Pursuant to Arizona Revised Statutes, Title 41, Chapter 6, Article 11, an applicant, licensee, registrant or certificate holder may petition the Office of Administrative Hearings to request a review of a denial, suspension or revocation of a license, registration or certificate for a prior criminal offense.