

# ADDENDUM A

Arizona Department of Real Estate (ADRE)  
Education Division  
[www.azre.gov](http://www.azre.gov)

KATIE HOBBS  
GOVERNOR

SUSAN NICOLSON  
COMMISSIONER

100 North 15th Avenue, Suite 201, Phoenix, AZ 85007

## FORM ED-102 ORIGINAL OR RENEWAL APPLICATION FOR CONTINUING EDUCATION OR CONTRACT WRITING LIVE CLASSROOM COURSE

Please use this addendum with your preceding ED-102 and course outline to create or renew your Continuing Education or Contract Writing Live Classroom Course(s).

COURSE INFORMATION	
Course Title:	
Number of Credit Hours:	Current Course Number, if applicable:
Brief Course Description (60 characters or less):	
<input type="checkbox"/> In-person <input type="checkbox"/> Live Streaming	Please select the appropriate delivery method for this course.
<input type="checkbox"/> One-time <input type="checkbox"/> Recurring	Will this be a recurring course, or will it be provided only once?
<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced	In your opinion, is this course designed for a Beginner, Intermediate, or Advanced licensees? This categorization will become searchable on the Department's Public Database. Completion of this categorization is optional and will not be used for auditing purposes.
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is trust account information a significant portion of this course?
<input type="checkbox"/>	By checking this box, I affirm that if this course is Live Streaming, student attendance will be recorded and documented by the school to ensure compliance with instruction seat time requirements of 50 minutes per credit hour.

COURSE CATEGORY	
<input type="checkbox"/> AGENCY LAW	<input type="checkbox"/> DISCLOSURE
<input type="checkbox"/> BMC #1 - STATUTES AND RULES	<input type="checkbox"/> FAIR HOUSING
<input type="checkbox"/> BMC #2 - BROKER POLICIES	<input type="checkbox"/> GENERAL REAL ESTATE (provide additional information below)
<input type="checkbox"/> BMC #3 - SUPERVISION	<input type="checkbox"/> INSTRUCTOR DEVELOPMENT WORKSHOP (IDW)
<input type="checkbox"/> COMMISSIONER'S STANDARDS	<input type="checkbox"/> REAL ESTATE LEGAL ISSUES
<input type="checkbox"/> CONTRACT LAW	<input type="checkbox"/> 6-HOUR CONTRACT WRITING

**GENERAL REAL ESTATE**

If applying for a General Real Estate course, please use the following space to advise how the information in this course can be used to help licensees protect the general public.

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**INSTRUCTORS**

If there are more Instructors, please include a separate sheet of paper with the below information for each Instructor.

Instructor Name	Instructor Number