

# State of Arizona Department of Real Estate

## Fee Schedule Effective January 7, 2021

### License Examinations

	Salesperson	Broker
Examination Application and Examination Fees combined	\$75	\$125

### Original License

	Salesperson	Broker
License Fee	\$50	\$125
Real Estate Recovery Fund	\$10	\$20
Total:	\$60	\$145

### License Renewal

	Salesperson	Broker
<b>Individual Renewals</b>		
In-Office or Mailed	\$125	\$250
Online - TIMELY	\$60	\$125
Online - LATE	\$125	\$250
Real Estate Recovery Fund	No charge	No charge
<b>Entity Renewals</b>		
Branch Office - Per Office		\$60
Corporation, Partnerships, Limited Liability Companies		No charge

### Branch Office Original License

License Fee	\$60
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### License Changes

<b>Address Changes</b> (business address changes cannot be done online)		
Business - Each Main/Branch Office		No charge
Personal - In-Office		No charge
- Online		No charge
<b>Name Change; Business or Personal</b> (cannot be done online)		
Business - Each Main/Branch Office		No charge
Personal		No charge
<b>License Reinstatement</b> (within license period pursuant to ARS §32-2131)		\$5
<b>Hire/Sever/Transfer</b>		
Hire - In-Office		No charge
- Online		No charge
Sever - In-Office		No charge
- Online		No charge
Transfer - In-Office		No charge
- Online		No charge
Branch Manager Changes (each change) - In-Office Only		No charge
<b>PC or PLC Status</b> (add, drop, or change members - per change per member)		No Charge
<b>Branch Office Realignment</b> (duration of license based on entity license expiration date)		
1 month through 24 months		\$60

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### Temporary License Certificates

Broker License Fee (90 days)	\$50
Cemetery Salesperson (90 days)	
<i>License Fee</i>	<i>\$50</i>
<i>Real Estate Recovery Fund</i>	<i>\$10</i>
Membership Camping Salesperson Certificate of Convenience	
<i>License Fee</i>	<i>\$50</i>

### Development Fees

	Subdivision	Unsubdivided	Campground	Timeshares
Disclosure Report (public report) Application	\$450	\$500	\$500	\$20 per Interest, \$1,000 max
Application to Amend Disclosure Report	\$250	\$250	\$300	N/A
Petition for Exemption	\$100	\$100	N/A	\$300
Cemetery Certificate of Authority	\$500			
Amended Cemetery Certificate of Authority	\$250			

**FOR PROPERTY LOCATED IN ARIZONA { 2 }**

***An inspection fee is not required at the time the initial filing fee is submitted.*** An inspection fee according to the schedule below will be requested of the developer if ADRE staff travels to complete the inspection. If multiple inspections are necessary, additional inspection fees may be charged.

Roundtrip Mileage From Phoenix ADRE

1-25 miles	\$10
26-50 miles	\$20
51-75 miles	\$30
76-100 miles	\$40
101-125 miles	\$50
126-150 miles	\$60
151-175 miles	\$70
176-200 miles	\$80
201-250 miles	\$100
251-300 miles	\$120
301-350 miles	\$140
351-400 miles	\$160

{1} These fees effective beginning January 1, 2006

{2} Applicable travel expenses/costs for out-of-state property that is subject to the same inspection shall apply.

## State Department of Real Estate

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### Miscellaneous Fees

#### Public Records

Photocopy of Department Records	
Copies per page:	\$0.25
Dept. may charge an hourly rate for voluminous requests	\$10/hr
CD of Department Records	\$5 + Postage
Postage	Varies - based on actual cost to the Dept.
Certification of Department Records	\$3 / request

#### Annual Bulletin:

Available on the ADRE website free of charge

#### Lawbook

Real Estate	\$25
Homeowners' Association (HOA)	\$15
<b>Shipping for 1 Book</b>	<b>\$3.50</b>
<b>Returned Check Fee</b>	<b>\$25</b>

### Education Fees

Continuing Education Course (New Application/Renewal)	No charge
Prelicensure Course (New Application/Renewal)	No charge
Distance Learning Course (New Application/Renewal)	No charge
<i>Host/ Remote Location Method</i> (New Application/Renewal)	No charge
Instructor (New Application/Renewal)	No charge
<i>Instructor Expedited Form</i>	No charge
Real Estate School (New Application/Renewal)	No charge
<i>School Administrator</i> (New Application/Renewal with School)	No charge
Change: School/Administrator/Course/Instructor	No charge

### Homeowners' Association Dispute Process Fees

HOA Dispute Petition Fee ( \$500 per complaint with a maximum of 4 complaints)	\$500
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