



Arizona Department of Real Estate (ADRE)

Educator Update

January 2020

School Audit Declaration

The Real Estate School Audit Declaration (Declaration) for schools is due between **December 15, 2020 and January 31, 2021** pursuant to **Substantive Policy Statement No. 2010.03 – Real Estate School Audit Declaration**. The School Audit Declaration form can be found [here](#).

The School Audit Declaration should be sent to ADRE electronically through the ADRE Online Message Center - School Audit Declaration, [click here](#) or by mail to the Arizona Department of Real Estate, 100 N. 15th Ave., Suite 201 Phoenix, AZ 85007. If choosing to deliver by mail, you may wish to send by Certified Mail, Return Receipt Requested to ensure the Audit Declaration is received **by January 31, 2021**.

School Audit Declarations received before **December 15, 2020 or after January 31, 2021** will not be accepted.

Instructor Development Workshops (IDW)

The Department of Real Estate continues to accept applications from Arizona real estate schools to teach Instructor Development Workshops (IDW) for instructors that deliver Host Remote Live Streaming Pre Licensing and Continuing Education. Approved Arizona Schools should submit their IDW application on the new updated [Form ED-102](#) through the ADRE Online Message Center.

Host-Remote Live Streaming IDW:

- Effective December 1, 2020, all instructors teaching a course using the Host-Remote delivery method must have successfully completed an ADRE approved Host Remote Instruction IDW.
- Proof of attendance at an ADRE approved IDW specific to Host Remote Live Streaming delivery is required for all Arizona instructors that teach Continuing Education and Prelicensing through the Host Remote delivery method. Submit [Form ED-101 Instructor Approval/Renewal/Update](#) Application with a copy of the IDW certificate of course completion through the Online Message Center.

Prelicensing IDW:

- As a reminder, all instructors teaching prelicensing courses must have completed the ADRE sponsored Prelicensing IDW for either the salesperson curriculum, broker curriculum, or both, depending on what the instructor intends to teach.

- If you are an Arizona approved instructor wanting to attend a virtual Prelicensing Salesperson or Prelicensing Broker IDW please RSVP by submitting a request to Louis Dettorre at ldettorre@azre.gov. An IDW will be scheduled when there are multiple requests to attend.

14 DAY NOTICE – ONLINE ENTRY: Schools must submit a new 14-Day Notice through the ADRE Online System, [click here](#), to ensure courses are listed correctly on the ADRE Public Database. **This includes course cancellations.**

Education Statistics

- Number of active **schools (including branches):** 254
- The number of active **courses:** 2,660
- The number of **instructors:** 795
- The number of **Broker Exams** administered in December: 32 (See below)
- The number of **Salesperson Exams** administered in December: 731 (See below)
- Examination **Passing Rates** for First-Time Test Takers (December):
 - *Broker:* 89%
 - *Salesperson:* 66%
- Out-of-State License Examinations Administered (December):
 - *Broker:* 7% (Passing Rate for First-Time Test Takers)
 - *Salesperson:* 17% (Passing Rate for First-Time Test Takers)

