



LICENSE CERTIFICATION REQUEST (FORM LI-217)

The Arizona Department of Real Estate (ADRE) will provide a Certification of Licensure based upon information contained within ADRE Electronic records. Information older than seven (7) years is not available and will not be provided. Employment history is not included in the Certification; limited employment history may be obtained from ADRE Public Database at www.azre.gov.

PAYMENT INFORMATION

- **Fee: \$3.00 for each Certification/\$0.50 for each Postage.**
- **Payment: A payment request will be sent to you after this form is received. Do not provide credit card numbers through the Message Center.**

SUBMIT COMPLETED FORM:

- Online through the ADRE Message Center category "Request a certified license history submit here": www.azre.gov/message-center
- **REQUEST CANNOT BE EXPEDITED. Please allow approximately 5-7 business days of receipt for mailing. The most expeditious way to request a license certification is through the Message Center.**

PLEASE COMPLETE ALL INFORMATION REQUESTED.

Individual

Name:	License Number:	Date of Birth:	Email:	Phone Number
Mailing Address:		City:	State:	Zip:

Entity

Entity Name:	License Number:
Mailing Address:	City: State: Zip:

Attached Document From Outside Agency

Agency Name:

Mail Directly to Outside Agency (No Copy to Licensee)

Mailing Address:	City:	State:	Zip:
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