

LICENSE RENEWAL APPLICATION FORM

Use this form to apply to renew a Salesperson, Broker, or Entity/Brokerage license.

This application must be accompanied by:

- 1) A completed Disciplinary Action Disclosure Form;
- 2) If renewing as an individual, all required continuing education courses must be submitted in the Licensee Login.
- 3) If renewing as an expired individual with a PC or PLLC, a completed PC/PLLC Application/Change Form & additional required documents;
- 4) If renewing an expired entity, a completed Employing Broker License Application or Status Change Form & additional required documents.
- 5) If renewing an expired entity with Branch Offices, a completed Branch Office Application/Change Form and Delegation of Authority for each Branch Office.

Once complete, this application and additional required documents should be submitted through our [Message Center](#) or [Licensee login](#).

TYPE OF LICENSE BEING RENEWED		
<input type="checkbox"/> Salesperson	<input type="checkbox"/> Broker	<input type="checkbox"/> Entity/Brokerage

APPLICANT INFORMATION	
Complete only the information applicable to your application.	
Consent Order Number:	Consent Order Date:
Licensee Legal Name:	Licensee License No.:
Entity Legal Name:	Entity License No:

UNLAWFUL LICENSE ACTIVITY QUESTIONS

Answer the following questions if you are renewing an expired license.

Did you conduct any real estate activities that required a license during expired or eligible status?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you conduct any real estate activity or transactions on behalf of an entity that was not licensed with the Department?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you are a Designated Broker, did one or more employees perform any real estate activities requiring a license when the person or persons did not hold a current license issued to the employing broker OR while the employing broker's license was expired or eligible status? If you are not a Designated Broker, skip this question.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you answered Yes to any of the above questions, did any of the activity result in any offers or contracts to sell, lease, list or manage real estate, cemetery property or membership camping contracts?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

APPLICANT ATTESTATION

I understand that it is my obligation to comply with the statutes, rules, and regulations set forth by Arizona Law, and that such laws may be referenced at azleg.gov.

Applicant Signature:

Date:

Notice to Applicant Pursuant to A.R.S. § 41-1030

An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

This section may be enforced in a private civil action and relief may be awarded against the State. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

A State employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the Agency's adopted personnel policy.

This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02

Notice to Applicant Pursuant to A.R.S. § 41-1093

An agency shall limit all occupational regulations to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety or welfare concern. Pursuant to sections 41-1093.02 and 41-1093.03. Arizona Revised statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in a court of general jurisdiction to challenge the occupational regulation and to ensure compliance with section 41-1093.01, Arizona Revised Statutes.

Notice to Applicant Pursuant to A.R.S. § 41-1093.08

Pursuant to Arizona Revised Statutes, Title 41, Chapter 6, Article 11, an applicant, licensee, registrant or certificate holder may petition the Office of Administrative Hearings to request a review of a denial, suspension or revocation of a license, registration or certificate for a prior criminal offense.