

LICENSEE PERSONAL INFORMATION CHANGE FORM

Use this form to update your personal information associated with your license. Alternatively, all contact information on this form may instead be changed through our Licensee Login using the **Change my Personal Information** option under your Quick Links.

This completed form must be accompanied by:

- 1) If you are changing your Legal Name on your license, the Department requires a photo identification document or legal court ordered name change proving that your Legal name has been changed.
- 2) If you are changing your Legal Name and you have a PC or PLLC, you must also update the name of your PC or PLLC to match your new Legal Name with a completed PC/PLLC Application and Articles of Amendment reflecting your new Legal Name, stamped "Filed" by the Arizona Corporation Commission. Both the PC or PLLC name, and your name as a Member/Manager/Officer in the PC or PLLC, must be updated.

Once complete, this application and additional required documents should be submitted through our [Message Center](#) or [Licensee Login](#).

APPLICANT INFORMATION	
Current Legal Name:	License Number:

TYPE OF CHANGE	
<input type="checkbox"/> Legal Name Change	<input type="checkbox"/> Phone Number Change
<input type="checkbox"/> Add or Change a Nickname	<input type="checkbox"/> Email Address Change
<input type="checkbox"/> Physical Address Change	<input type="checkbox"/> Mailing Address Change

INFORMATION BEING CHANGED		
Please complete only the sections that apply to the change that you are requesting.		
New Legal Name:		
New Nickname:		
New Physical Address:		
City:	State:	ZIP:
New Mailing Address:		
City:	State:	ZIP:
Email:	Phone:	

APPLICANT ATTESTATION	
I understand that it is my obligation to comply with the statutes, rules, and regulations set forth by Arizona Law, and that such laws may be referenced at azleg.gov .	
Applicant Signature:	Date:

Notice to Applicant Pursuant to A.R.S. § 41-1030

An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

This section may be enforced in a private civil action and relief may be awarded against the State. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in an action against the state for a violation of this section.

A State employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the Agency's adopted personnel policy.

This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02

Notice to Applicant Pursuant to A.R.S. § 41-1093

An agency shall limit all occupational regulations to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety or welfare concern. Pursuant to sections 41-1093.02 and 41-1093.03. Arizona Revised statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in a court of general jurisdiction to challenge the occupational regulation and to ensure compliance with section 41-1093.01, Arizona Revised Statutes.

Notice to Applicant Pursuant to A.R.S. § 41-1093.08

Pursuant to Arizona Revised Statutes, Title 41, Chapter 6, Article 11, an applicant, licensee, registrant or certificate holder may petition the Office of Administrative Hearings to request a review of a denial, suspension or revocation of a license, registration or certificate for a prior criminal offense.