



Arizona Department of Real Estate

EDUCATOR UPDATE



Updates:

School Audit Declaration

Discard Old Forms, Use the Updated Versions

Salesperson Prelicensing IDW - Dec. 13, 2022

School Audit Declaration

The School Audit Declaration is a questionnaire completed by schools and returned to ADRE to assist in performing desk audits of real estate schools. It is completed every other year; this is the year.

This year though we've turned it into a Google Form and it should be a simplified process for you to complete.

The School Audit Declaration will be sent to all schools within the next two weeks.

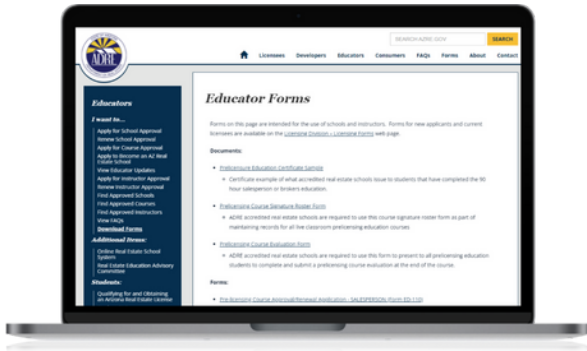
School Owners/Administrators must complete the School Audit Declaration and return it to the Department no later than January 31, 2023.

 A screenshot of the '2022 School Audit Declaration' Google Form. The form has a header image of a river flowing over rocks. The title is '2022 School Audit Declaration'. Below the title, there is a paragraph explaining that the School Owner/Administrator must complete this form and return it by January 31, 2023. Another paragraph states that the form does not preclude an onsite audit. A third paragraph mentions that the response will become a public record. The 'SUBMISSION INSTRUCTIONS' section states that the form should be submitted electronically by January 31, 2023. There is a red asterisk indicating a required field for 'Email'. Below this is a text input field labeled 'Your email'. At the bottom, there is a 'Next' button, a progress bar showing 'Page 1 of 11', and a 'Clear form' link. A footer note says 'Never submit passwords through Google Forms.' and another note says 'This form was created inside of State of Arizona. Report Abuse'. The Google Forms logo is at the very bottom.



Please Note:

Discard Old Forms, Use the Updated Versions



Please ensure when you are submitting applications for new instructors and new courses that you are using the updated forms.

All of our most up-to-date forms can be found on our website, [here](#).

The majority of education forms were changed due to legislative amendments made last session and those amendments became law on Sept. 24, 2022. Due to this, in the near future applications not submitted on the new forms will be returned to be resubmitted.

Salesperson Prelicensing IDW - Dec. 13, 2022

The Department is holding a Salesperson IDW via Google Meet on Tuesday, December 13th starting at 8:30am.

If you know someone who would like to attend, please have them contact us through the [Message Center](#).



**Merry Christmas
& Happy Holidays!**

**ADRE will be closed
Monday, December 26th and
Monday, January 2nd.**