

State of Arizona Department of Real Estate

**Fee Schedule Effective March 16, 2020**

**License Examinations**

	Salesperson	Broker
Examination Application and Examination Fees combined	\$75	\$125

**Original License**

	Salesperson	Broker
License Fee	\$50	\$125
Real Estate Recovery Fund	\$10	\$20
Total:	\$60	\$145

**License Renewal**

Individual Renewals		Salesperson	Broker
In-Office or Mailed		\$125	\$250
Online - TIMELY		\$60	\$150
Online - LATE		\$125	\$250
Real Estate Recovery Fund		No charge	No charge
Entity Renewals			
Branch Office	- Per Office		\$60
Corporation, Partnerships, Limited Liability Companies			No charge

**Branch Office Original License**

License Fee	\$60
-------------	------

**License Changes**

<b>Address Changes</b> (business address changes cannot be done online)		
Business	- Each Main/Branch Office	No charge
Personal	- In-Office	No charge
	- Online	No charge
<b>Name Change; Business or Personal</b> (cannot be done online)		
Business	- Each Main/Branch Office	No charge
Personal		No charge
<b>License Reinstatement</b> (within license period pursuant to ARS §32-2131)		\$5
<b>Hire/Sever/Transfer</b>		
Hire	- In-Office	No charge
	- Online	No charge
Sever	- In-Office	No charge
	- Online	No charge
Transfer	- In-Office	No charge
	- Online	No charge
Branch Manager Changes (each change) - In-Office Only		No charge
<b>PC or PLC Status</b> (add, drop, or change members - per change per member)		No Charge
<b>Branch Office Realignment</b> (duration of license based on entity license expiration date)		
1 month through 24 months		\$60

# State of Arizona Department of Real Estate

## Fee Schedule Effective March 16, 2020

### Temporary License Certificates

Broker License Fee (90 days)	\$50
Cemetery Salesperson (90 days)	
<i>License Fee</i>	<i>\$50</i>
<i>Real Estate Recovery Fund</i>	<i>\$10</i>
Membership Camping Salesperson Certificate of Convenience	
<i>License Fee</i>	<i>\$50</i>

### Development Fees

	Subdivision	Unsubdivided	Campground	Timeshares
Disclosure Report (public report) Application	\$450	\$500	\$500	\$20 per Interest, \$1,000 max
Application to Amend Disclosure Report	\$250	\$250	\$300	N/A
Petition for Exemption	\$100	\$100	N/A	\$300
Cemetery Certificate of Authority	\$500			
Amended Cemetery Certificate of Authority	\$250			

**FOR PROPERTY LOCATED IN ARIZONA { 2 }**

***An inspection fee is not required at the time the initial filing fee is submitted.*** An inspection fee according to the schedule below will be requested of the developer if ADRE staff travels to complete the inspection. If multiple inspections are necessary, additional inspection fees may be charged.

Roundtrip Mileage From Phoenix ADRE

1-25 miles	\$10
26-50 miles	\$20
51-75 miles	\$30
76-100 miles	\$40
101-125 miles	\$50
126-150 miles	\$60
151-175 miles	\$70
176-200 miles	\$80
201-250 miles	\$100
251-300 miles	\$120
301-350 miles	\$140
351-400 miles	\$160

{1} These fees effective beginning January 1, 2006

{2} Applicable travel expenses/costs for out-of-state property that is subject to the same inspection shall apply.

# State Department of Real Estate

## Fee Schedule Effective March 16, 2020

### Miscellaneous Fees

#### Public Records

Photocopy of Department Records	
Copies per page:	\$0.25
Dept. may charge an hourly rate for voluminous requests	\$10/hr
CD of Department Records	\$5 + Postage
Postage	Varies - based on actual cost to the Dept.
Certification of Department Records	\$3 / request

#### Annual Bulletin:

Available on the ADRE website free of charge

#### Lawbook

Real Estate	\$25
Homeowners' Association (HOA)	\$15
<b>Shipping for 1 Book</b>	<b>\$3.50</b>
<b>Returned Check Fee</b>	<b>\$25</b>

### Education Fees

Continuing Education Course (New Application/Renewal)	No charge
Prelicensure Course (New Application/Renewal)	No charge
Distance Learning Course (New Application/Renewal)	No charge
<i>Host/ Remote Location Method</i> (New Application/Renewal)	No charge
Instructor (New Application/Renewal)	No charge
<i>Instructor Expedited Form</i>	No charge
Real Estate School (New Application/Renewal)	No charge
<i>School Administrator</i> (New Application/Renewal with School)	No charge
Change: School/Administrator/Course/Instructor	No charge

### Homeowners' Association Dispute Process Fees

HOA Dispute Petition Fee ( \$500 per complaint with a maximum of 4 complaints)	\$500
---	-------