Arizona Department of Real Estate (ADRE)
Auditing Division
www.azre.gov
100 North 15th Avenue, Suite 201, Phoenix, Arizona 85007

DOUGLAS A. DUCEY
GOVERNOR

JUDY LOWE
COMMISSIONER

PROPERTY MANAGEMENT TRUST ACCOUNT RECONCILIATION (Form COM-500)

Print

Date:	Prepared by:	For Month of:
Trust Account Title:		
Bank Name:	Trust Acct No:	

Part I – Bank Statement Check if this form is for combinded accounts ☐

Bank Statement Balance on:	
Plus Deposits not yet credited to bank statement	
Less Outstanding Checks & Withdrawals.	
Reconciled Bank Balance as of:	**$ 0.00**

Part II – Check Register or Journal of Receipts and Disbursements

Your Check Register or Journal of Receipts and Disbursements Balance as of:	

Part III – Total of Owner/Tenant Ledgers or Security Deposits

Owner Ledgers or Owner Reserves Balance	
Tenant Ledgers or Tenant Security Deposits Balance	
Total of Owner Ledgers/Reserve and Tenant Ledgers/Tenant Security Deposits	**$ 0.00**

Part IV – Reconciliation Summary
(Parts I, II & III should be reconciled on the same date to the same amount)

Amount of difference in Totals of Parts I & II (**Should be zero**)	**$ 0.00**
Amount of difference in Totals of Parts I & III (**Should be zero**)	**$ 0.00**

Explanation of differences and details of corrective action taken: Explain any differences in owner/tenant ledger balances and amount(s) entered above.

Reviewed by (Designated Broker):	**X**	Date: